

***Minutes of Thursday, January 9, 2020 Chapter Meeting  
Teleconference***

Meeting called to order at 11:00 am

Those in attendance:

<b>Dennis Hirsch – Miles City - President</b>	<b>Tad Lisowski - Whitefish</b>	<b>Tim Lloyd – State DLI</b>
<b>Jessica Iverson – Billings – Vice President</b>	<b>Brian Anderson - Billings</b>	<b>Kraig Stevenson – ICC Gov’t Relations</b>
<b>Karen Courtney – Laurel Secretary/Treasurer</b>	<b>Travis Fenton - Billings</b>	<b>Steve McDaniel – ICC</b>
<b>Cody Gunn – Billings</b>	<b>Jim Yeagley – Cut Bank</b>	<b>Jim Brown – ICC</b>

- Introductions
  - Established that there was a quorum present (5 members per by-laws)
- Secretary/Treasury report:
  - Account Balances:  
Savings: \$3,145.77  
Checking: \$2,573.88
  - Motion to accept Treasurer Report – Motion to accept by Cody Gunn, Brian Anderson 2<sup>nd</sup>.  
Motion passes.
  - Minutes from September reviewed – Motion to approve by Cody Gunn, Brian Anderson 2<sup>nd</sup>.  
Motion passes.
- President’s Comments:
  - Had a discussion with Jim Brown about the National Committees and updates.
  - Reported to Karen that he would not be sending anything for reimbursement on attending the ABM.
    - Jessica reminded Dennis that the funds had been approved for the reimbursement.  
Dennis preferred to let the Chapter keep the monies that were allocated.
  - Jessica had notified him that she would be leaving the Chapter.
- Vice President’s Comments:
  - Jessica stated that she had accepted a job outside the Building Department and therefore she would be stepping down from the Board and Chapter. She stated how much she has enjoyed working with the Chapter, the ICC leadership and thanked everyone.
  - Elections are coming up in March. Stated that Dennis could appoint someone or leave the office vacant until elections.



- Has been working with Karen on the Nominations form for those people who intend to run for a position on the Board.
  - Would like to see more people from across the state get involved and run for office. Encouraged everyone to share the information with anyone that they felt would like to get involved. Dennis agreed and encouraged people to let the Chapter know.
  - Brian Anderson made a motion to appoint Cody Gunn as Interim Vice President. Karen Courtney 2<sup>nd</sup> . Motion carries. Cody Gunn is appointed the Interim Vice President until elections in March at ABM in Helena.

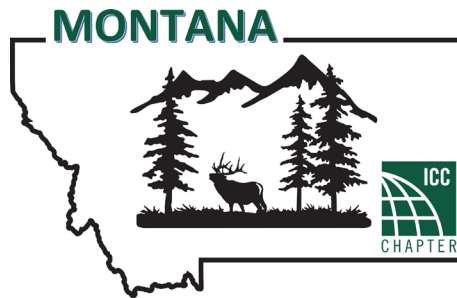
### Old Business-

State code adoption update from Tim Lloyd:

- I-Codes and NEC were adopted on December 7<sup>th</sup>. Certified Cities, Counties and Towns have 90 days from notification to have them adopted
  - There has been some confusion with a few items that he would like to clarify.
    - If you are adopting the IBC, you must also adopt the International Swimming Pool and Spa Code.
    - The IWUI Code is optional – not required to be adopted.
    - Encourages everyone that should they have questions to contact Julie Strong.
- Energy Code adoption is moving forward. There is a working Group Meeting at 1:00 this afternoon, people can call in to participate. Eric Copeland is heading up that group.
- Building Codes Conference
  - March 16-19, 2020 – Registration site should be up and running by next week.
  - Schedule has been put together. Currently waiting on a contract with ICC.
  - Some classes he would like to mention:
    - Advanced Legal Class – Geared towards Inspectors and Building Officials. Building Codes Bureau will present the requirements for certification requirements for Cities, Counties and Towns with a Q&A session at the end.
    - Administrative Provisions in Chapter 1 – Geared towards new Building Officials and Permit Techs.

### ICC Comments-

- Steve McDaniel – ICC Director at Large
  - December meeting was first International meeting held in Barbados. Met with Caricom Organization, which is made up of 15 Caribbean nations. They are currently in the process of adopting the International Codes.
  - ICC opened their 1<sup>st</sup> office in Dubai.
  - Approved the next fiscal budget.
  - January 6<sup>th</sup> implemented a new ICC Chapter Annual Report online. Much easier for reporting.



- Kraig Stevenson – ICC Gov’t Relations
  - New due date for the Chapter Annual Report is March 15<sup>th</sup>. If you need assistance Carla has been very helpful to everyone and can guide you through.
  - Online consensus vote has posted. Asked Director McDaniel if he had information of when the validation committee will put out the report.
    - Director McDaniel stated they are currently meeting so that should be done shortly.
      - \*Update via email\* - ICC Validation committee will have done and will be placed for final Board approval on the January 24, 2020 meeting.
  - The GR Department is looking closer at understanding the HUD Community Development block grants. These are hard to navigate but it is his understanding that there are opportunities to apply for grants that help with the implementation of new codes, training, etc. as he was told. Still working on the details to get more complete information for the Chapters.
  - Training in March – Thursday, March 19<sup>th</sup>, the Bureau has allowed ICC Plumbing, Mechanical, Fuel Gas Senior Director, Lee Clifton, to attend & teach the IRC PMG requirements.
  - Plans to attend the meeting at 1:00 this afternoon with the State working group.
- Jim Brown – ICC Sectional Director
  - Announced that he had come into the meeting late. Did not have any comments at this time.
  - Dennis offered a brief recap of the meeting.

#### **New Business-**

- Karen Courtney –
  - The template for Intent to Run form was received from Jessica. Would like to have it sent out by end of week.
  - Will also be updating the Membership renewal form for 2020. Would like to send that out the following week to membership.
- Dennis, Jessica and Karen will be meeting in Billings tomorrow to take care of business at the bank.

Next meeting scheduled for March 16, 2020 at 6:00 PM at the annual meeting in Helena. Once the Schedule is received, Karen will verify the time and update as needed.

Motion to adjourn made by Brian Anderson, seconded by Cody Gunn.

#### **Adjournment at 11:30 am MST**

Karen Courtney  
Chapter Secretary/Treasurer